

**Town of Charlton  
Saratoga County  
Town Board Meeting**

**November 12, 2013**

The Regular Meeting of the Town Board of the Town of Charlton, Saratoga County, New York was held at the Charlton Town Hall and called to order by Councilman Lippiello at 7:30 p.m.

Councilman Lippiello led the pledge of Allegiance.

Present: Councilman Gardner, Councilman Lippiello, Councilman Salisbury, Councilman Verola, Town Clerk Brenda Mills, Attorney Van Vranken.

Excused: Supervisor Grattidge

**RESOLUTION #169**

**Approval of Minutes**

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has approved the Agenda Meeting minutes from October 28, 2013.

Vote: All Ayes, No Nays. **CARRIED**

**PRIVILEGE OF THE FLOOR FOR AGENDA ITEMS**

No one chose to speak.

**RESOLUTION #170**

**Abstract of Claims**

Motion by Councilman Verola

Seconded by Councilman Salisbury

BE IT RESOLVED that the Town Board has approved the payment of bills as presented in Abstract No. 121, voucher numbers 602 – 618 in the amount of \$3,098.87.

Vote: All Ayes, No Nays. **CARRIED**

**TOWN CLERK'S REPORT**

The Town Clerk's office took in \$898.96 for the month of October. \$462.47 was paid to the Supervisor as revenue, and \$436.49 was paid to other Governmental agencies.

The Town Clerk noted for the record that on Abstract 120, the fund number on voucher #587 was changed to A3510.4, and the fund number on voucher #588 was changed to A8820.4. The Bookkeeper made the correcting journal entries.

**RESOLUTION #171**

**Acceptance of the Town Clerk's Report**

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board has accepted the Town Clerk's report as read.

Vote: All Ayes, No Nays. **CARRIED**

### **SUPERVISORS REPORT**

(Read by Councilman Lippiello) For the month of October, I attended 4 Town meetings and 18 County meetings. Some of the highlights of the month:

- Attended normal Town and County meetings
- Attended a number of Saratoga County functions as Chairman of the Board
- Held a workshop on the 2014 Town budget with the Town Board
- Worked on the 2014 County Budget
- Attended a 2 day conference in Albany on the future infrastructure needs of the region
- Held the Public Hearing with the Town Board on the 2014 Budget
- Worked on lining up a HVAC service company for the Town Hall

### **ANNOUNCEMENTS**

The Town offices will be closed November 28 and November 29 for the Thanksgiving holiday.

### **COMMUNICATIONS**

The Galway Public Library sent notice that they are holding a public event called "Dessert and Conversation" on November 15<sup>th</sup> at 7:00 p.m., to discuss their plans for building a new library.

The Board discussed a letter that they received from the West Charlton Fire District requesting that the Highway Department plow the Fire Department's parking lot. The letter stated that the Highway Superintendent felt that they could handle the extra plowing, but needed authorization from the Town Board. The Board expressed concern that if one Fire Department's parking lot was plowed, it would open the Town up to do the same for all three of the Fire Departments in town. Gary Vanderhorst said that the West Charlton Fire Department has a very small budget, so that is why they were asking. Councilman Lippiello said that he could see a pass through to just remove the snow from in front of the bays, but not the whole lot. The Board will talk to Mike Emerich before any decision is made.

The Board received a letter from EDP regarding the proposed revision of Charlton's standard road width for the Heflin Durst subdivision. Currently, Charlton's standard for roads is 13 foot wide travel lanes, and the request is to amend the width to 11 foot travel lanes. The Board requested that Attorney Van Vranken look into the matter.

### **DEPARTMENT & COMMITTEE REPORTS**

ECC – Marv Schorr reported that EDP has recently had stream testing done as part of the annual MS4 program requirements. There were no visible signs of contamination, and chemical levels in the water were found to be quite a bit under the legal limits.

Zoning – Councilman Gardner reported that in October there was 10 permits issued for a total of \$2,144.14, and 7 CO's were issued.

Dog Control – Councilman Verola reported that there was 1 dog related complaint in October and 1 dog was seized and impounded.

Planning Board – Councilman Verola reported that the Board met on October 21 where they held a Public Hearing, deliberated on 1 site plan review and 2 subdivision applications.

Highway – Councilman Verola said that she received an email from the Highway Superintendent asking for authorization to auction off some surplus items. The items include: a 1965 Ford tractor, Triton trailer, tires, old tool boxes, old jacks, and a wing from an old grader.

**RESOLUTION #172**

**Authorization to auction off surplus Highway Department items**

Motion by Councilman Verola

Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board authorizes the Highway Superintendent to put up for auction the following surplus items: 1965 Ford tractor, Triton trailer, tires, old tool boxes, old jacks, and a wing from an old grader, as well as other miscellaneous items.

Vote: All Ayes, No Nays. **CARRIED**

Police - Councilman Lippiello reported that in October there were 24 patrols, 11 complaints, 5 911 calls, 1694 miles, 29 tickets issued and 2 accidents responded to.

Water – Councilman Lippiello said that John Morgan is still trying to find a device to check accuracy of a valve at the pump house. He is currently painting hydrants and getting ready for winter.

**MOTIONS, RESOLUTIONS, PROCLAMATIONS & AUTHORIZATIONS**

**RESOLUTION #173**

**Resolution authorizing adoption by the Town Board of the Town of Charlton of the Town Budget for 2014**

Motion by Councilman Verola

Seconded by Councilman Salisbury

Roll Call: Councilman Gardner: Aye, Councilman Lippiello: Aye, Councilman Salisbury: Aye, Councilman Verola: Aye, Supervisor Grattidge: Absent. **CARRIED**

TOWN OF CHARLTON  
COUNTY OF SARATOGA  
STATE OF NEW YORK

RESOLUTION NO. 173

November 12, 2013

**A RESOLUTION AUTHORIZING ADOPTION BY THE TOWN BOARD  
OF THE TOWN OF CHARLTON OF THE TOWN BUDGET FOR 2014**

WHEREAS, the Supervisor of the Town of Charlton, as Chief Fiscal Officer, in conjunction with the four other members of the Town Board are obligated to prepare and present to the residents of the Town of Charlton an annual budget, and

WHEREAS, the Supervisor and Town Board have reviewed all necessary data with respect to the preparation of a 2014 Town budget, including holding workshops, reviewing current staffing levels of Town employees, and holding a public hearing on October 28, 2013 for the review of the Board's proposed budget for 2014, and

WHEREAS, attached to this resolution is a summary of the Town of Charlton budget for 2014, based on the final analysis and determination by the Town Board of all financial matters affecting the

proposed budget, and

WHEREAS, also attached is a listing of all properties affected by the Local Government Exemption Impact Report for fiscal year beginning January 1, 2014 and as required by Real Property Tax Law Section 495 regarding the identification of tax exemptions for properties located within the Town of Charlton.

NOW THEREFORE, BE IT RESOLVED that the Town Board of the Town of Charlton does hereby adopt a 2014 budget, a summary of which is attached to this resolution.

Moved by	Councilman Verola	Voting:	Councilman Gardner	Aye
			Councilman Lippiello	Aye
Seconded by	Councilman Salisbury		Councilman Salisbury	Aye
			Councilman Verola	Aye
			Supervisor Grattidge	Absent

I certify that this is a true and exact copy of this original as passed by the Town Board of the Town of Charlton on

Dated: November 12, 2013

\_\_\_\_\_  
Brenda Mills, Town Clerk

Councilman Lippiello said that the Supervisor has received a quote from HVAC contractor Mike Hartje for service for the heating system at Town Hall. His quote is an \$80 trip charge and \$85 per hour.

**RESOLUTION #174**  
**Authorization for Supervisor to enter a contract with HVAC Contractor**

Motion by Councilman Verola  
Seconded by Councilman Gardner

BE IT RESOLVED that the Town Board authorizes the Supervisor to enter into a contract with HVAC Contractor Mike Hartje to provide service for the Town Hall at the rate of \$85 per hour with an \$80 trip charge.

Vote: All Ayes, No Nays. **CARRIED**

**COUNCILMAN REPORTS**

Councilman Salisbury said that he has reviewed the September and October financial statements and things look to be in order.

Councilman Salisbury said that he was made aware of a problem with a dead dog on State Road Route 67, where our Dog Control officer scanned the dog, but said he was not allowed to remove dead dogs from State roads. He contacted the Town of Glenville and they gave him the name of a man that for a fee will remove any type of animal from roadways.

Councilman Lippiello said that the Water Department quarterly meeting that was cancelled for this evening needs to be rescheduled. The Board rescheduled the meeting for November 25<sup>th</sup> at 6:30 p.m.

**PRIVILEGE OF THE FLOOR**

Ann Roscioli, Route 67, said that she reported the dead dog in the ditch on Route 67, and the dog remained there for one week. She called the Dog Control Officer and he said that it was not his job. She called Supervisor Grattidge and Councilman Verola who she stated both responded to her very promptly. She was surprised to find that it is not the responsibility of the Dog Control Officer, and requested that his job responsibilities be changed.

The meeting adjourned at 8:05 p.m.

Respectfully submitted,

Brenda Mills  
Town Clerk

